

Quick Reference Guide

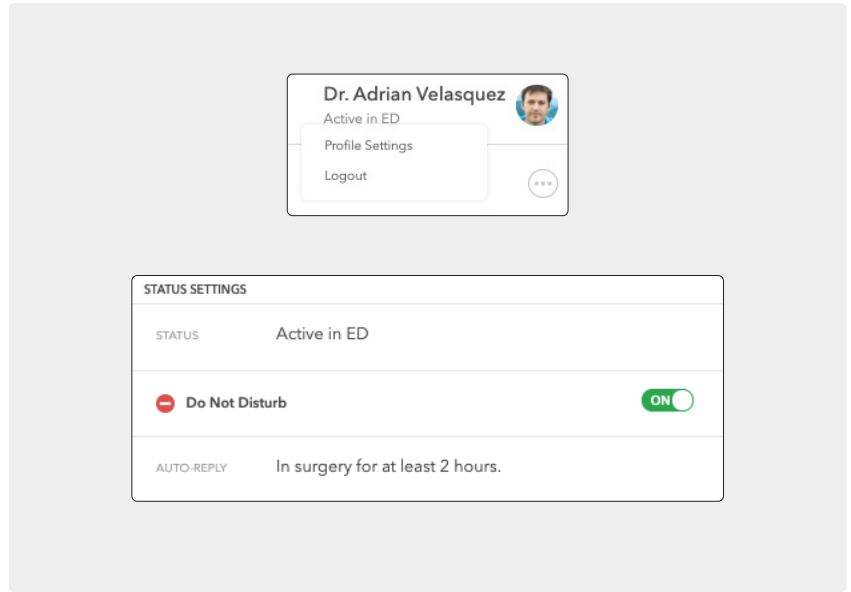
Do Not Disturb

When you're unavailable, in a meeting, or with a patient, temporarily stop audible and visual push notifications. You can even designate a co-worker to receive your messages, if your organization utilizes TigerConnect's Auto-Forwarding feature.

Web Messenger / Desktop Application

To set your TigerConnect Do Not Disturb for the Web Messenger or Desktop Application, do the following:

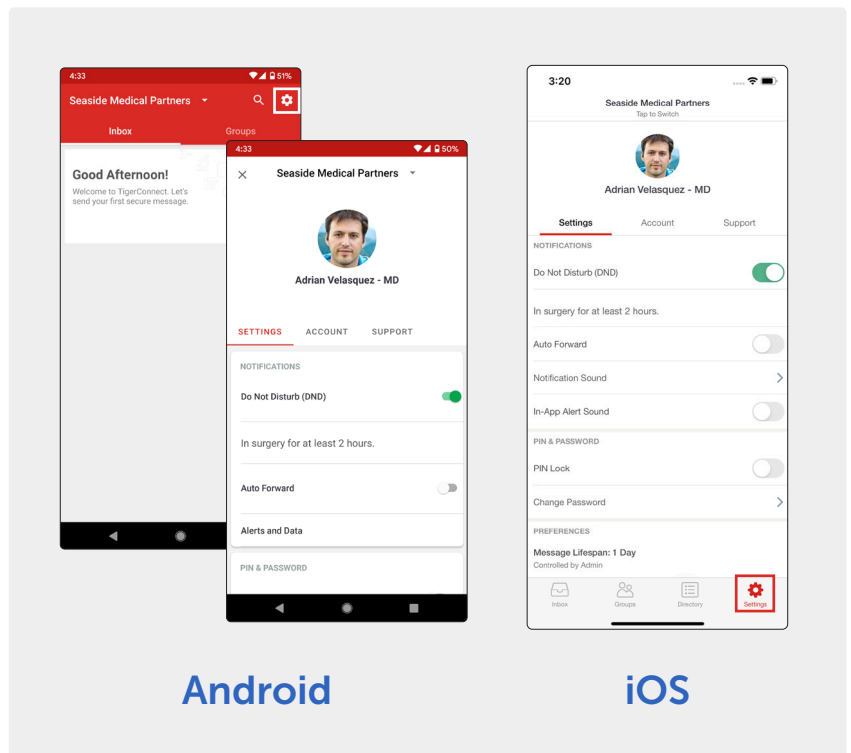
1. Click on your name in the top-right corner.
2. Click on **Profile Settings**.
3. Click the Do Not Disturb toggle button to enable Do Not Disturb.
4. **OPTIONAL:** Update your Auto-reply message and click **SAVE**.



Mobile Application

Within your mobile application, do the following:

1. Start by tapping the Settings icon from your TigerConnect Inbox (**upper right corner (gear icon) on Android and lower right corner on iOS - see images right**).
2. Tap the Do Not Disturb toggle button to enable Do Not Disturb.
3. **OPTIONAL:** Update your Auto-reply. Enter your desired message, then tap Return or Enter on your device's keyboard to save your Auto-reply.



NOTE: If your organization utilizes Roles, Do Not Disturb cannot be enabled within TigerConnect while opted into a Role.