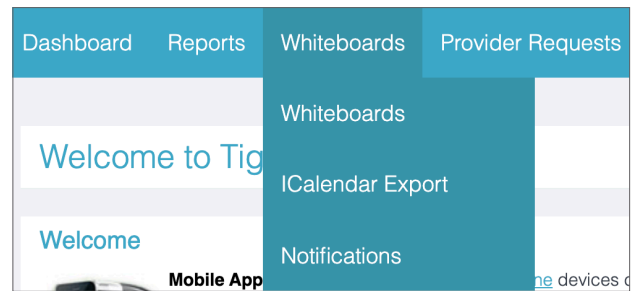


# TigerConnect Physician Scheduling

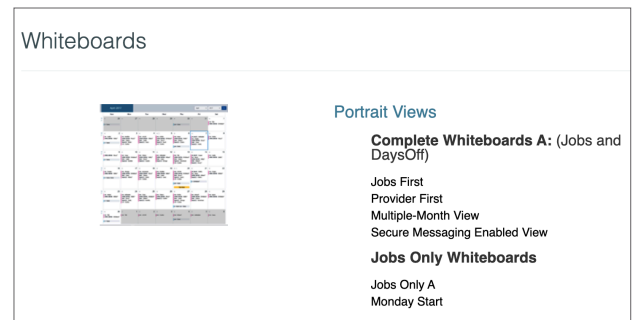
## Whiteboards for Providers

Whiteboards are how you view your schedule. To find Whiteboards, go to:

Whiteboards > Whiteboards



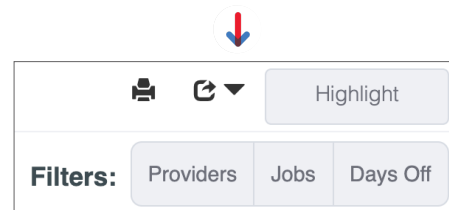
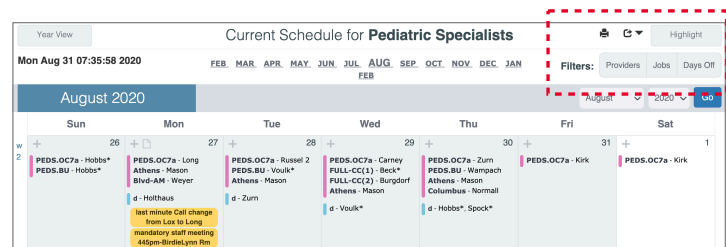
Scroll down to find different views to choose from. These views display your department's schedule differently. Click one of the options to open up a static schedule **view-only** window.



**TIP:** The most used whiteboards are Jobs First, Multiple Month and Monday start. Find the one that best fits how you want to view your schedule.

After choosing your whiteboard option, you will see your department's schedule.

Click the print icon at the upper right corner to print out or create a PDF of your schedule. To convert the schedule into an Excel or Word document, click the Export button.

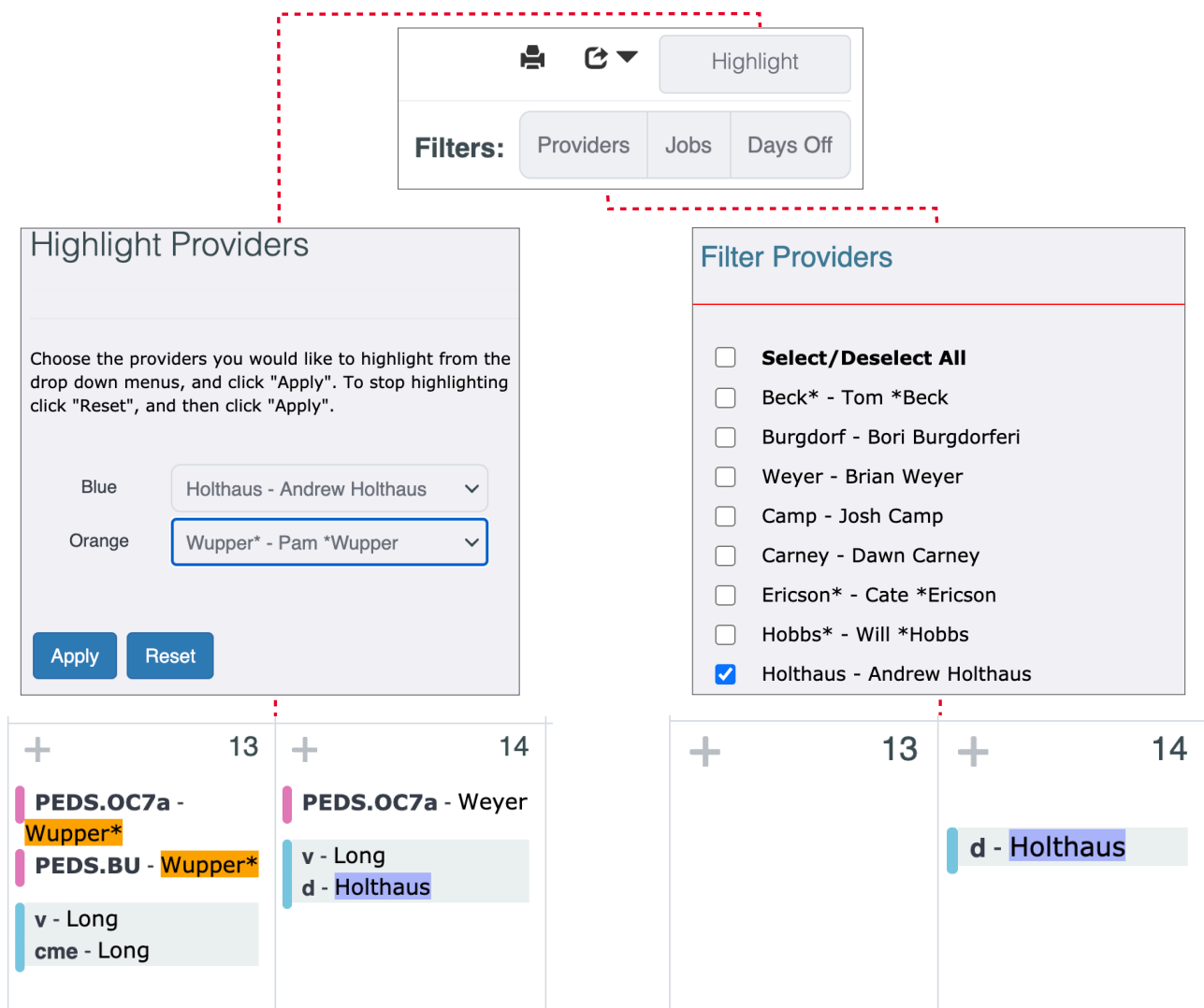


# TigerConnect Physician Scheduling

## Whiteboards for Providers

The **Highlight** button at the upper right corner will allow you display up to two provider's names in different colors. This is useful for finding someone to swap a shift.

**Filters** are used to change your information displayed on the schedule by hiding specific provider's information, jobs, or days off. Click the checkboxes of the information you want displayed.



The interface shows a control panel at the top with a 'Highlight' button and 'Filters' for Providers, Jobs, and Days Off. Below are two panels: 'Highlight Providers' and 'Filter Providers'.

**Highlight Providers:** This panel allows selecting providers for highlighting. It has two dropdown menus: 'Blue' (set to 'Holthaus - Andrew Holthaus') and 'Orange' (set to 'Wupper\* - Pam \*Wupper'). 'Apply' and 'Reset' buttons are at the bottom.

**Filter Providers:** This panel lists providers with checkboxes. 'Holthaus - Andrew Holthaus' is checked, while others are unchecked.

**Schedule Grid:** The grid shows shifts for days 13 and 14. On day 13, 'Wupper\*' is highlighted in orange and 'Holthaus' is highlighted in blue. On day 14, 'Holthaus' is highlighted in blue.

**IMPORTANT:** Highlights and Filters are global features that will remain on all of your whiteboards unless you reset them. Keep this in mind if you use one of these tools and your schedule appears to be missing information, or if your highlights are still turned on.