

# TigerConnect Physician Scheduling How to Navigate a Microsite

Your organization will be using an internal microsite on the web that will display daily on-call assignments, monthly department views and merged monthly calendar views. It will serve as a central access point for your Providers and Staff to find and view their schedules quickly on any device of their choosing.

### What is a Microsite?

#### A Microsite is a "central access point" to your schedules.

Schedulers, Providers and Staff can view your schedules without logging into TigerConnect Physician Scheduling. Since it is a website, it can be bookmarked on a laptop, tablet, and smartphones just like any other website. This view is useful for staff, after-hour services, ER and anyone that needs to only view the current schedule.

The calendars will automatically update as you enter information for your group. Any viewer that uses your Microsite link will always see the most current information.

Unlike ordinary websites, your Microsite can NOT be found via a simple Google search. You are in control of announcing its location to your authorized viewers.

Some ways a MicroSite has been useful to other clients are:

- Easy access for front desk and call-center personnel without need for passwords
- Quick access for providers from home or office
- Send the link in email announcements regarding calendar issues, announcements, and deadlines
- Send the link to outside "data-targets" whom you currently email calendars (such as other clinics)
- Providers can bookmark the site on the home-screen of their smartphones. Check out these guides for <u>iOS</u> devices and <u>Android</u> devices to learn now.

#### **Getting Started**

Use the link provided to you by your organization. Microsites are typically arranged with the Daily On-Call Calendar Views at the top and any Monthly, Custom Monthly, or Merged Monthly calendar views at the bottom.

NOTE: Microsites are customizable, as such the look and feel of yours may differ slightly from these examples.





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### Merged Daily Calendar View

This view will show daily on-call assignments in your organization.

#### On Call DAILY View Schedules

- Santa Monica General Hospital (ALL- Merged Daily View w Editor)
- Stearns County General Hospital (ALL- Merged Daily View w Editor)
  - On Call Family Birth Center
  - On Call <u>Trauma Surgeon Only</u>
- Covid Vaccine Site 1

Use the dropdown menu at the upper left of the screen to navigate between different Groups, and choose the date to view at the upper right corner of the screen. For a detailed overview on this calendar view, see the guide for Merged Daily View Navigation.



### Monthly Calendar View

This view will show monthly on-call assignments in your organization.

Individual	Monthview	Specialty	Call	Schedules

- Anesthesiology
- Cardiology

Thu Jun 10 17:26:59 2021 Cardiology														
2021 Dec Jan Feb Mar Apr May JUT Jul Aug Sep Oct Nov Dec														
June 2021														
	Sun		Mon		Tue		Wed		Thu		Fri		Sat	
w	+ On-Call - Wampach Stemi - Custer Memorial Sunday	30	+ On-Call - Laird, Jr Back-up - Vacca Stemi - Canby Clinic-2 - Cook Clinic-4 - Cooper Memorial Day	31	+ On-Call - Cherne Back-up - Cherne Stemi - Boylan Clinic-2 - Vacca	1	+ On-Call - Loxtercamp Back-up - Custer Clinic-1 - Wampach Clinic-2 - Bing	2		3	+ On-Call - Custer Back-up - Cook Steml - Canby Clinic-1 - O'Connor Clinic-2 - Custer	4	+ On-Call - Cook Back-up - O'Connor Stemi - Laird, Sr	5
w	+ On-Call - Vacca Back-up - Cooper Stemi - Custer	6	+ On-Call - Crumb* Back-up - Golf, Jr Stemi - Vacca Clinic-1 - Loxtercamp Clinic-2 - Cook	7	+ On-Call - Canby Back-up - Neegard Stemi - Cook Clinic-2 - Vacca	8	+ On-Call - Golf, Jr Back-up - Boylan Stemi - Cherne Clinie-1 - Wampach Clinie-2 - Bing	9	+ On-Call - Laird, Sr On-Call - Wampach Baek-up - Grumb* Steml - Cooper Clinic-1 - Cooper Clinic-2 - Canby	10	+ On-Call - Wampach Back-up - Custer Stem i - Golf, Jr Cilnio-1 - O'Connor Cilnio-2 - Custer	11	+ On-Call - Boylan Back-up - Bing Stemi - Neegard	12
w	+ On-Call - Neegard Back-up - Crumb* Stemi - Boylan	13	+ On-Call - Bing Back-up - Cook Stemi - Crumb* Clinic-2 - Cook	14	+ Stemi - O'Connor Clinic-2 - Vacca	15	+ On-Call - Wampach Back-up - Canby Stemi - Bing Clinic-1 - Wampach Clinic-2 - Bing	16	+ On-Call - Loxtercamp Back-up - Vacca Steml - Wampach Clinie-1 - Cooper Clinie-2 - Canby	17	+ On-Call - Canby Back-up - Cooper Clinic-1 - O'Connor Clinic-2 - Custer	18	+ On-Call - O'Connor Back-up - Custer	19
w	+ On-Call - Cherne Back-up - Neegard Stemi - Canby	20	+ On-Call - Vacca Back-up - Cherne Stemi - Golf, Jr Clinie-1 - Loxtercamp Clinie-2 - Cook	21	+ On-Call - Cook Back-up - Cooper Stemi - Laird, Sr Clinic-2 - Vacca	22	+ On-Call - Crumb* Back-up - Cook Stemi - Custer Clinic-1 - Wampach Clinic-2 - Bing	23	+ On-Call - Neegard Back-up - Loxtercamp Stemi - Vacca Clinic-1 - Cooper Clinic-2 - Canby Clinic-3 - Vacca	24	+ On-Call - Bing Back-up - Canby Stemi - Cherne Clinio-1 - O'Connor Clinio-2 - Custer	25	+ On-Call - Custer Back-up - O'Connor Stemi - Neegard	26
w	+ On-Call - Golf, Jr Back-up - Crumb* Stemi - Cook	27	+ On-Call - Laird, Sr Back-up - Custer Stemi - Canby Clinie-2 - Cook	28	+ On-Call - Loxtercamp Stemi - Boylan Clinic-2 - Vacca	29	+ On-Call - Wampach Back-up - Bing Cilnic-1 - Wampach Cilnic-2 - Bing	30	+ On-Call - Cook Back-up - Laird, Sr Cilnic-1 - Cooper Cilnice-2 - Canby Cilnice-3 - Bing	1	+ On-Call - Boylan Back-up - Vacca Stemi - Golf, Jr Clinic - 1. O'Connor Clinic - 2. Custer Clinic - 3. Laird, Jr Clinic - 4. Custer Secondary Holiday	2	+ On-Call - Cherne Back-up - Laird, Sr Stemi - Bing Secondary Holiday	3

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### Merged Monthly Calendar View

This view will show merged monthly on-call assignments in your organization. Typically, this is used when you want to show on-call assignments from different departments all on one calendar view. In the example below, the different colors represent assignments from different departments.

- Neonatology Attending
- Neonatology Fellows
- <u>Ob/Gyn Unassigned Shared Call</u>
  - Ob/Gyn (CentraCare)
- <u>Ob/Gyn (SCMG)</u>
   <u>Family Birth Center</u> (custom monthview)

Thu Jun 10 17:33:27 2021 DEC JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC									
June 2021						June v 2021 v Go			
Sun	Mon	Tue	Wed	Thu	Fri	Sat			
30 ANSTH:OC - GWR PP: Primary Call - Spencer PP: Back-up - Harris OB Unasign - Anderso CC PEDS.OC7a - Camey	31 ANSTH:2CC - Smikthy ANSTH:2nd - THP ANSTH:3Td - KLL ANSTH:4th - RR PP: Primary Call - Luzietti PP: Back-up - Gren OB Unasign - Erickso CC PEDS.0C7a - Camey	1 ANSTH:20- MM ANSTH:20- M8 ANSTH:40- 88 FP: Primary Call - Harris FP: Back-up- ACUitotok OB Unasign - Jeffers CC PBDS.CC7- Bugdorf PEDS.CUP - Bugdorf PEDS.CUP - Bugdorf	2 ANSTH:20C - 5PS ANSTH:2nd - KLL ANSTH:3nd - TIP ANSTH:4th - NBoudo FP: Primary Call - Kloudo FP: Backup - Neckén OB Unasign - Denké PEDS.COZ - Becké*	3 ANSTH:02 - BBR ANSTH:2nd - Smiktby ANSTH:4h - BBE FP: Primary Call - Carl FP: Backup - Zeid OB Unasign - Anderso CC PEDS.COT - Lottercamp PEDS.COT - Lottercamp PEDS.COT - Lottercamp	4 ANSTH:20- BRE ANSTH:2nd - MMM ANSTH:4nd - GBR ANSTH:4th - GWR FP: Primary Call - NcClintock FP: Back-up-Spencer OB Unasign - Erickso CC PDBS.CC7 - Normal PEDS.CC7 - Normal PEDS.CC7 - Normal	5 ANSTH:OC-KLL PP: Primary Call - McClintock PP: Back-up - Spencer PEDS.CC7 - Normall PEDS.BU - Wupper*			
6 ANSTN:OC - THP PP: Primary Call - McClintock PP: Back-up - Spencer PEDS.CPL - Normall PEDS.CPL - Normall PEDS.BU - Wopper*	7 ANSTH:OC - RJR ANSTH:2nd - BRE ANSTH:2nd - BRE ANSTH:2nd - BRE PR - Primary Call - Necklen FP: Back-up - Carl PEDS.OC7a - Hobbs*	8 ANSTH:2nd - 8BR ANSTH:2nd - 5mkthy ANSTH:2nd - 5mkthy PP: Primary Coll - Luzletti PP: Back-up - Harris PEDS.oC7a - Beck* PEDS.BU - Beck*	9 ANSTH:2nd - THP ANSTH:2nd - Bei ANSTH:2nd - Bei PP: Primary Call - Fanning PP: Back-up - Harris PPCS.oC7 - Weyer PEDS.oC9 - Weyer PEDS.BU - Romero	10 ANSTH:OC - Smikthy ANSTH:2nd - RJR ANSTH:2nd - NMM M PP: Primary Cali-Ranagan PP: Back-up-McClintock PEDS.027 - Krin PEDS.802 - Krin PEDS.801 - Voulk*	11 ANSTH: OC - MINI ANSTH: 2nd - MIB ANSTH: 3nd - GWR ANSTH: 3nd - GWR ANSTH: 3nd - GWR PP Primary Call - Boren PP: Back-up - Zeid PEDS.OC7a - Phillips	12 ANSTH:0C-SPS PP: Primary Call - Boren PP: Back-up-Zeid PEDS-CD-Phillips PEDS-BU-Camp			
13 ANSTH:OC - BBR PP: Primary Call - Boren PP: Back-up - Zoid PEDS.CDT - Phillips PEDS.CDT - Phillips PEDS.BU - Camp	14 ANSTH:OC-BRE ANSTH:2nd - GWR ANSTH:3rd - KLL ANSTH:4th - HMM PFP: Primary Call - Harris PFP: Briary Call - Harris PFD Back-up - Fanning PEDS.OC7a - Camey	15 ANSTH:20 - THP ANSTH:2nd - SPS ANSTH:2nd - SPS ANSTH:4hb - SPS ANSTH:4hb - SPS - Loogda PP: Bokary CB - Houdh PP: Bokary - Weyer PEDS.02 - Weyer PEDS.8U - Spock*	16 ANSTH:20-4 Smikthy ANSTH:20-4 Smikthy ANSTH:40- BR ANSTH:40-BR ANSTH:40-BR PEDS.C0-2 Wampach PEDS.C0-2 Wampach PEDS.C0-2 Wampach	17 ANSTH:OC - FUR ANSTH:Znd - MM ANSTH:da - SPS ANSTH:da - SPS ANSTH:da - SPS ANSTH:da - SPS ANSTH:da - SPS PEDS.COL - Campy PEDS.COL - Campy PEDS.BU - Camp	18 ANSTH:2C - JMB ANSTH:2nd - BBR ANSTH:4th - CH-Isnagan PP: Backary CH-Isnagan PP: Backary CH-Isnagan PEDS.OC7a - Burgdorf	19 ANSTH:OC-GWR FP: Primary Call - Flanagan FP: Back-up - Kouda PEDS.OC7a - Burgdorf			
20 ANSTH:OC - Smikthy PP: Primary Call - Flanagan PP: Back-up - Klouda PEDS.OC7a - Burgdorf	21 ANSTH:OC - MMM ANSTH:2nd - KLL ANSTH:3rd - BBR ANSTH:4th - SPS PFP Primary Call - Zeid PFP Brack-up - McClintock PFDS.CC7a - Wupper* PEDS.BU - Wupper*	22 ANSTH:COC - SPS ANSTH:2nd - BRE ANSTH:2nd - GWR ANSTH:4hb - The - Harris PF - Back-up - Carl PEDS.OC7a - Loxtercamp	23 ANSTH::OC - BBR ANSTH:2nd - 3MB ANSTH:2nd - 5mikthy ANSTH:2nd - 5mikthy ANSTH:4th - KLL PP: Primary Call - Necklen PP: Back-up - Spencer PEDS.OC7a - Wampach	24 ANSTH:OC - THP ANSTH:Znd - MM ANSTH:Znd - BRE ANSTH:dh - BRE ANSTH:dh - Smithy FF Back-up - Zeld PEDS.072 - Rabe PEDS.804 - Camp	25 ANSTH:20 - BRE ANSTH:2nd - GWR ANSTH:2nd - NNM ANSTH:4nb - RI ANSTH:4nb - RI ANSTH:4nb - RI PP: Bock-up - Harris PP: Bock-up - Harris PEDS.02 - Who PEDS.BU - Beck*	26 ANSTH:0C-RJR FP: Primary Call - Carl FP: Back-up- Harris PEDS.CU-2. Who PEDS.BU-Back*			
27 ANSTH:0C - KLL PP: Primary Call - Carl PP: Back-up - Harris OB Unsaign - Anderso CC OB Unsaign - Anderso CC PBDS.BU - Beck* PEDS.BU - Beck*	28 ANSTH:2cd - 5P5 ANSTH:2cd - 5P5 ANSTH:2cd - 828 ANSTH:2cd -	29 ANSTH:204 - TiP ANSTH:204 - TiP ANSTH:304 - KLI ANSTH:400 - Call - 2dd FP: Back-up - Klouda OB Unasign - Lenny SC PEDS.0C7a - Weyer	30 ANSTH:20C - Smikthy ANSTH:20C - RR ANSTH:30C - SR ANSTH:30C - SR ANSTH:30C - SR ANSTH:30C - SR ANSTH:30C - SR ANSTH:20C - S	1 ANSTH:20- MNM ANSTH:20- KL ANSTH:20- BB MSTH:20- BB MSTH:20- BB BB PP BB-Cup: Spencer OB Unasign - Nicket SC PEDS.0C7a - Holthaus	C 2 ANSTH:2-04 - JMB ANSTH:2-04 - JMB ANSTH:2-04 - JMB ANSTH:2-04 - JMB ANSTH:2-04 - JMB PP: Back-up: 2-04 OB Unasign - Stock SC PEDS.0C7a - Normall Office Closed in noon for 4th of July weekend	3 ANSTH::0C-BBR FP: Primary Call - Luzietti FP: Back-up- Zeid OB Unasign - Lenny SC PEDS.OCFa - Normali			