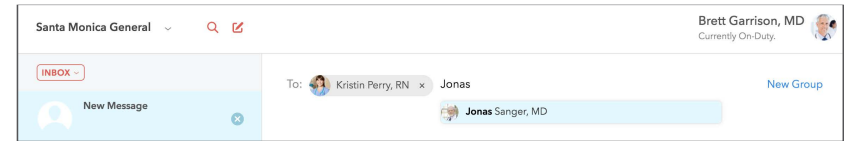


Quick Reference Guide

Getting to Know the TigerConnect Web Messenger

Creating Patient-Centered Care Groups:

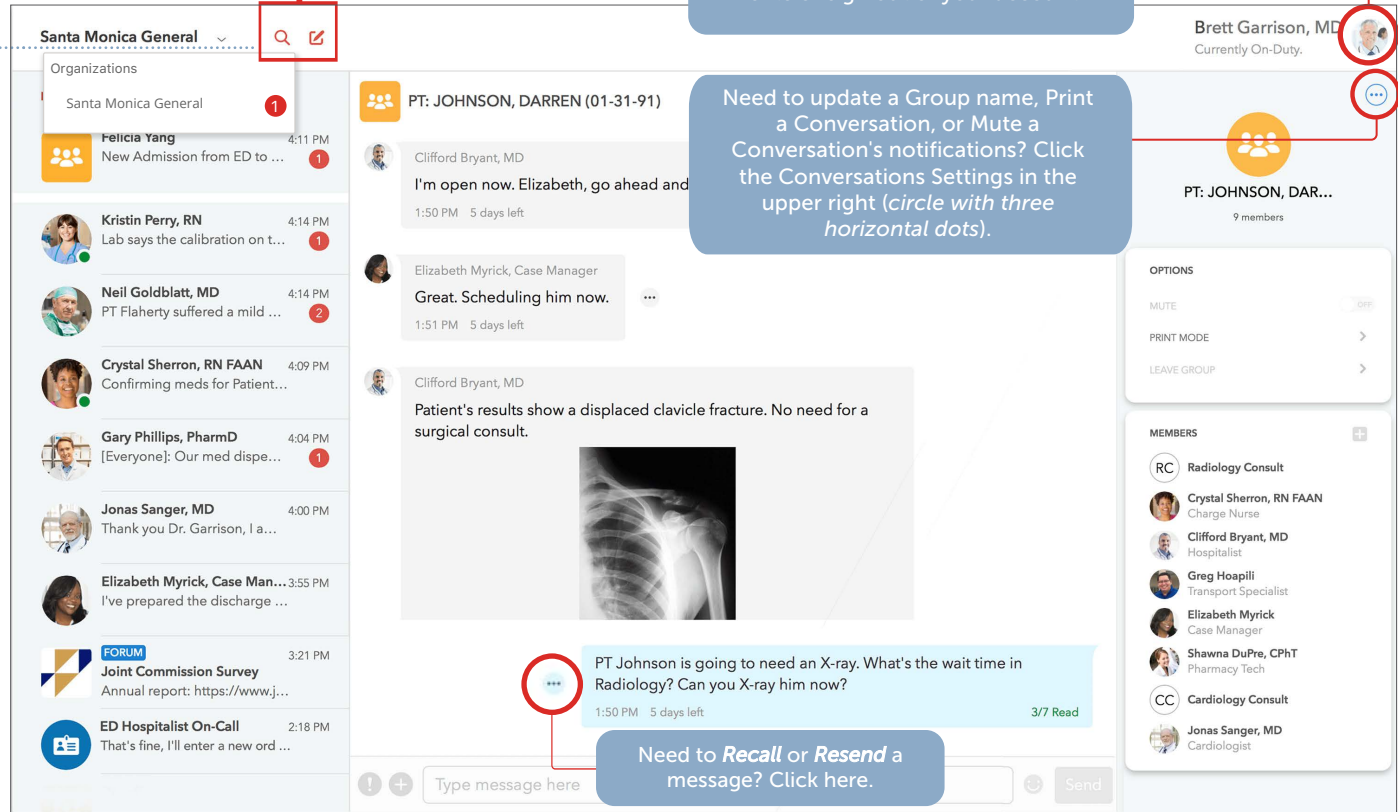
Click **Compose** (pen and paper icon) to create a Group with multiple colleagues. Alternatively, click the **New Group** button (far-right) to set up a group based on a specific location or by a patient's name.



Click your avatar to edit your Profile or sign out of your account.

Need to update a Group name, Print a Conversation, or Mute a Conversation's notifications? Click the Conversations Settings in the upper right (circle with three horizontal dots).

Need to **Recall** or **Resend** a message? Click here.



Log In

Go to <https://login.tigerconnect.com> and log in with your username and password.



Find a Co-Worker

Search by first or last name in the directory (magnifying glass) or Compose a new message directly (pad and pen icon - right).



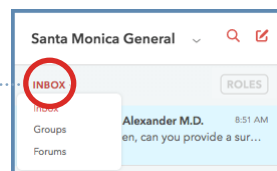
Send a Message

Type your message in the box below and click Send.



Filtering

In TigerConnect, you can filter Groups, Forums, Roles, and Teams. To access Roles or Teams, simply click on the 'Inbox' dropdown, just above your Inbox conversations or click the Roles or Teams (not pictured) section to access the desired section. Simply select the message type you wish to view and select the conversation.



Questions for TigerConnect's Client Care Team?

- Call (650) 564-4722
 - Monday - Friday 5:30 AM - 5:30 PM PT
 - Saturday & Sunday 8:00 AM - 5:00 PM PT
- Premium Support Customers: Call your Organization's Toll-Free Number 24/7